

StaffAid Employee Checklist

- I know the name and phone number of my current work placement and current supervisor.
- I have my assigned lockout tags with me.
- I have my personal safety locks with me.
- I have a time card for each week I am placed.
- I have my required safety/protective equipment.
- I have my required work tools with me.
- I have my union card with me.
- (IF PROVIDED) I have my plant pass for the client's company.
- I DO NOT have unnecessary items in my car.
- I have my Employee Handbook with me.

When placed in a unionized assignment your union is



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